

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2012 7:30 p.m.

MEETING CALLED TO ORDER

AT P.M. BY CHAIRPERSON BOUW

PLEDGE OF ALLEGIANCE

MEETING STATEMENT

ROLL CALL

MR. DEMARCO _____
MR. HINCKLEY absent
MR. ROGERS _____
MRS. SMITH _____
MR. STOKES absent
MR. WREDE _____
MRS. BOUW _____

REORGANIZATION

APPOINTMENT OF
CHAIRPERSON

(1)

RES. 05/13 APPOINTMENT OF _____
AS CHAIRPERSON.

M _____ S _____

AD ___ JH ___ CR ___ JS ___ TS ___ EW ___ CB ___

APPOINTMENT OF
VICE CHAIRPERSON

(2)

RES. 06/13 APPOINTMENT OF _____
AS VICE CHAIRPERSON.

M _____ S _____

AD ___ JH ___ CR ___ JS ___ TS ___ EW ___ CB ___

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2013 7:30 p.m.

-2-

**APPOINTMENT OF
SECRETARY/TREASURER**

(3)

RES. 07/13 APPOINTMENT OF _____
AS SECRETARY/TREASURER.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

APPOINTMENT OF AUDITOR

(4)

RES. 8/13 APPOINTMENT OF MR. WILLIAM
MEYLER, C.P.A. AS AUDITOR.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

APPOINTMENT OF ENGINEER

(5)

RES. 9/13 APPOINTMENT OF MR. JOHN VAN DORPE
OF MASER P.A. AS ENGINEER.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

APPOINTMENT OF ATTORNEY

(6)

RES. 10/13 APPOINTMENT OF MR. RICHARD C. LEAHEY JR.
AS ATTORNEY.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

OFFICIAL DEPOSITORIES

(7)

RES. 11/13 DESIGNATING VALLEY NATIONAL BANK AND
TWO RIVERS COMMUNITY BANK AS OFFICIAL DEPOSITORIES.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2013 7:30 p.m.

-3-

OFFICIAL NEWSPAPERS

(8)

RES. 12/13 DESIGNATING THE ASBURY PARK
PRESS AS OFFICIAL NEWSPAPER.

M_____S_____

AD___JH___CR___JS___TS___EW___CB___

FISCAL YEAR

(9)

RES. 13/13 APPROVING 1/1/13 THRU
12/31/13 AS FISCAL YEAR OF THE
AUTHORITY.

M_____S_____

AD___JH___CR___JS___TS___EW___CB___

MEMBERS SALARY

(10)

RES. 14/13 APPROVING ANNUAL SALARY OF
CHAIRPERSON AND MEMBERS.

M_____S_____

AD___JH___CR___JS___TS___EW___CB___

MEETING DATES

(11)

RES. 15/13 APPROVING REGULAR MEETING
DATES FROM MARCH 2013 TO FEBRUARY 2014.

M_____S_____

AD___JH___CR___JS___TS___EW___CB___

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2013 7:30 p.m.

-4-

MINUTES OF REGULAR MEETING

(12)

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

CONSENT AGENDA

(13)

RESOLUTIONS 16/13 THRU 19/13

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

TREASURER'S REPORT

OPERATING BILLS

(14)

RES. 16/13 APPROVING PAYMENT OF
OPERATING BILLS IN AMOUNT OF \$362,809.56

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

CONSTRUCTION FUND

(15)

RES. 17/13 APPROVING PAYMENT OF
CONSTRUCTION FUND BILLS OF \$125,604.29

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

REVENUE FUND REQ. 2/2013

(16)

RES. 18/13 APPROVING REVENUE FUND
REQ. 2/2013 IN THE AMOUNT OF \$512,809.56

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2013 7:30 p.m.

-5-

GENERAL FUND

(17)

RES. 19/13 APPROVING TRANSFER FROM THE
THE GENERAL FUND TO THE CONSTRUCTION
ACCOUNT IN THE AMOUNT OF \$125,604.29

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

ENGINEER'S STATUS REPORT:

(18)

HURRICANE SANDY SUPPORT SERVICES

DIGESTER GAS ENERGY PROJECT

AHHRSA FORCE MAIN PROJECT

2012 OPEN - CUT SEWER REPAIR PROJECT

MONMOUTH COUNTY WATER QUALITY MANAGEMENT
(WQM) PLAN AMENDMENT

**WATER QUALITY
MANAGEMENT RES:**

(19)

RES: 20/13 CONSENTING TO THE PROPOSED WATER QUALITY
(WQM) PLAN AMENDMENT ENTITLED: MONMOUTH COUNTY
FUTURE WASTE WATER SERVICE AREAS MAP.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

ENGINEER'S SUB-DIVISION REPORT:

PRELIMINARY & FINAL
APPLICATION

(20)

RES: 21/13 APPROVING THE PRELIMINARY AND
FINAL APPLICATION FOR #417 250 HALF MILE ROAD.
D & K ASSOCIATES, LLC.

M_____S_____

AD__JH__CR__JS__TS__EW__CB__

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2013 7:30 p.m.

-6-

AMENDED APPROVAL:

(21)

RES: 22/13 ALLOWING AMENDED APPROVAL FOR
389 LEHIGH GAS CORPORATION, 549 HIGHWAY 36,
IN BELFORD.

M _____ S _____

AD __ JH __ CR __ JS __ TS __ EW __ CB __

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT

(22)

FEBRUARY 5, 2013

UTILITY BILLING PROGRAM
RESOLUTION

(23)

RES: 23/13 ALLOWING PURCHASE OF UTILITY BILLING
SOFTWARE PROGRAM

M _____ S _____

AD __ JH __ CR __ JS __ TS __ EW __ CB __

KEY INDICATORS PRESENTATION

(24)

REVIEW KEY INDICATORS 2012

CONSTRUCTION FUND ANALYSIS

(25)

ANALYSIS OF FUNDS AVAILABLE
AND SIX (6) MONTH PROJECTIONS.

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2013 7:30 p.m.

-7-

BUDGET ANALYSIS

(26)

OPERATING BUDGET ANALYSIS
THRU DECEMBER 31, 2013

MANAGERS REPORT

MAINTENANCE DEPT

(27)

PUBLIC COMMENTS

EXECUTIVE SESSION

(28)

EXECUTIVE MINUTES 12/13/12

ATTORNEY REPORT

EXECUTIVE DIRECTOR'S REPORT

ADJOURNMENT:

AT _____ P.M.